## Procedures for Maintaining and Utilizing Various Facilities

- The college has well established systems & procedures for maintaining & utilizing physical, academic & support facilities- laboratory, library, sport complex, computers, classrooms, etc.
- The college takes necessary care & precautions towards the maintenance of its infrastructure facilities & equipment.
- Annual maintenance contracts for equipment are made with manufatructure.
- Water & drainage line are regularly maintained.
- Cleaning work at college carried out by college staff & daily wages workers.
- The work of clinginess of the campus takes place early in the morning. Afternoon & in the evening.
- Electric fittings are regularly checked & replaced whenever necessary by the electrician appointed in the college.
- Regular rounds to check electric fittings are conducted & related needs departments are promptly attended.
- A plumber looks after the building maintenance & sanitation facilities.
- The work of coloring & patching of the college premises id undertaken as per the necessity.
- · Furniture including benches.
- · Desks, tables, cupboards & chairs are repaired regularly.
- Faculty members of the department of computer science & IT Look after the work of proper functioning of computers, printers & servers.
- · Technicians are called for repairs of LCD, Computers, Laboratory, equipment.
- The information regarding the facilities of sports, NSS, NCC has been dealt with in detail in the prospectus of college web site.
- Student welfare schemes such as scholarships facility, earn & learn scheme, mentor mentee scheme, efforts for slow learners & advanced learner are executed.
- Adequate maintenance facilities are provided on the college campus for facilitating library system & sports by forming library advisory committee & sports committee.
- As per the need these committees look into the problems of library & sports & meet to the solutions.
- For smooth functioning of the institution under the guidance of the principal, various committees & associations have been formed to look after the various academic cultural & literary activities.

ार्ध्वपर्य<u>ाप्तरकः</u> बाधिशकः संद्यविद्यासयः उत्तरमार्थः

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